

**STILLINGFLEET PARISH COUNCIL** — date of posting 26 Nov 2021  
**NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of**  
**STILLINGFLEET PARISH COUNCIL will be held on**  
**THURSDAY 2 DECEMBER 2021 commencing at 7.00pm in**  
**THE VILLAGE INSTITUTE**

Chairman: Cllr Paul Elmhirst  
Clerk/RFO: Ruth Swales, Brookfield, The Green Stillingfleet YO19 6SG  
[clerk@stillingfleetparishcouncil.org](mailto:clerk@stillingfleetparishcouncil.org)

- Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.
- Any elector is entitled to attend this meeting and is invited to raise any concerns, questions or suggestions in the time set aside for public participation. The time limit for any such public participation is set at 15 minutes.
- Councillors, Clerk, public and press are requested to sign the attendance sheet
- Beyond the public participation press and public may not speak when the council is in progress; when councillors are discussing council business nor when councillors are in the process of decision making. Listeners may however speak at the end of the meeting (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.

**Councillors are summoned to attend this Meeting of the Parish Council (detailed above) and to consider and resolve the business to be transacted on the agenda below.**

**A G E N D A**

- 21051 **Welcome and Apologies:**  
To welcome all present to the meeting.  
To receive apologies and approve any reasons for absence from councillors.
- 21052 **Public participation:** (if appropriate)
- 21053 **Declarations of Interests:**  
To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
- 21054 **Affordable Housing:**  
To invite Matthew Brown to address council regarding the affordable housing agenda. (His presentation and a Parish Councillors Guide to Rural Affordable Housing is attached as appendix 1).
- 21055 **Minutes from last meeting:**  
To **RESOLVE** to approve the minutes of the annual Parish Council meeting held on 7 October 2021 and if approved, Chairman to initial and sign minutes as a true record.
- 21056 **Matters Arising from the last meeting:**

To receive information on the following ongoing issues and decide further action where necessary:

**21056.1 Village Green:**

- i To ascertain any progress re the Fearndale access and drainage easement.
- ii To ascertain any progress in obtaining quotations from Anthony Atkinson and David Atkinson re laying a drain from the wet patch identified on the Green into the beck to deal with the rising spring water.

**21056.2 Play Area:**

- i. To receive an update from the Play Area Committee regarding the submission of a planning application, insurance arrangements, grant funding applications and proposed management responsibilities. (Action log attached as appendix 2).
- ii. To **RESOLVE** to agree the management responsibilities for the play area as recommended by the Play Sub-Committee.
- iii. To invite Cllr Emma Powell to join the Play Sub-Committee to assist Cllr Joanne Sears with co-ordination and supervisory responsibilities.

**21056.3 Street Lighting:**

To receive an update from Cllr Cook re the sodium street lighting replacement.

**21056.4 BT Telephone Box:**

To receive an update from Cllr Collingridge re estimates for the refurbishment of the phone box and its use as a community library.

**21056.5 Traffic calming:**

To receive an update from Cllr Powell re proposals for the North Yorkshire Police Speed Watch initiative

**21056.6 Broadband speeds:**

To receive an update from Cllr Sears and Cllr Powell re the proposed survey on the Community Chat facebook to discover a clearer picture of residents broadband experience.

**21056.7 Defibrillator training:**

To receive an update from Cllr Brooks re further defibrillator training.

**21057 Environment - CPRE Community Visioning Policy**

To receive an update on the series of workshops the CPRE has been holding (23<sup>rd</sup> and 30<sup>th</sup> November) to discuss:

- i) what residents value in their local countryside,
- ii) what renewable energy technologies they feel are best suited to the area
- iii) where they believe new installations should be sited
- iv) with what mitigation, ownership and management plans.

To note that the final workshop will take place on 7 December in the village institute.

**21058 Environment Agency – preparation for potential winter floods**

To ascertain whether any councillors are available to attend a zoom call with the Environment Agency on 15th December from 10.30am to 12.30pm covering:

- Role of community Flood Group/flood volunteer
- Water health and safety
- IM roles and responsibilities
- Flood risk management roles and responsibilities
- Flood Warning Service
- Check for Flooding
- How you might liaise as a community with the EA in an incident.

21059 **Planning Matters:**

21059.1 **Stillingfleet Mine Site:**

To note that the 6 month period during which an appeal could have been lodged against the decision to refuse the planning application on land at the former Stillingfleet Mine site (application ref. no. NY/2016/0251/FUL) ended on 17 September 2021 and NYCC have confirmed they cannot find anything to indicate the existence of any appeal.

21059.2 **SDC Local Plan – further consultation**

To note the response received from Selby DC Planning to the letter sent on behalf of the Parish Council seeking reassurance that the Prime Minister's recent conference pledge, that no homes would be built on green fields, will be honoured when considering where to construct Selby's new town. (appendix 3).

To note that no response has as yet been received from Nigel Adams MP.

21059.3 **To note the following planning decisions:**

- **Permission granted** re an additional extension to the rear of the garage at Croft View, 7 Dales Court (Ref: 2021/0784/HPA).
- **Permission refused** re the erection of a 3 bedroom dormer bungalow as substitute for agricultural worker's dwelling Tiger Island, Stewart Lane, Stillingfleet (Ref: 2020/1289/FUL).
- **Permission refused** re the conversion and extension of former garage to form a single dwelling at Moreby Hall (Ref: 2020/0427/FUL & 2020/0428/LBC).
- **Consent granted** to remove 4 low branches from a Crack Willow tree in the conservation area on the Green (Ref: 2021/1092/TCA).
- **Application withdrawn** in relation to the erection of 2 new build dwellings and associated garages to the rear of Hillcroft, Escrick Road, (ref: 2020/1053/FUL).

21059.4 **To note receipt of the following planning applications:** (full details of each can be found on the Selby DC planning public access site under each reference no.)

- Application for consent to remove an oak tree within the conservation area at Swallow House, The Green – ref: 2021/1172/TCA.
- Application for consent to fell 3 sycamore trees in a conservation area at The Gables, The Green, YO19 6SF – ref: 2021/1214/TCA.

- **Advice of a non-material amendment** of 2019/1064/FUL which relates to the proposed erection of a detached two storey dwelling and detached single storey garage on land to the east of Croft Cottages on York Road (ref: 2021/1310/MAN2).
- **Application for change of use of land** for the siting of four shepherd huts at Old Pasture Park, York Road, Stillingfleet (ref: 2021/1360/FUL).
- **Application for discharge of conditions** re surface water, highways and joinery details re planning permission (2019/1064/FUL) granted re the proposed erection of a detached two storey dwelling and detached single storey garage on land east of Croft Cottages, York Road (ref: 2021/1322/DOC).

21060 **Financial Matters:**

21060.1 **Closing balances:**

To note closing balances as at 30 November 2021:

Parish Council current account	£8,069.15
Parish Council NS& I account	£5,119.97

21060.2 To **RESOLVE** to make the following payments:

Solutions for payroll	£12.05
HMRC re Clerk's tax (Sept/Oct)	£63.20
To note payment of Clerk's salary Sept/Oct	

21060.3 **Half yearly internal control check:**

To receive an update from Cllr Daniel and Cllr Brooks following completion of the half yearly internal control check of the Council's accounting and governance.

21060.4 To ask Cllrs Daniel and Brooks to complete the bank reconciliation as at 30 November 2021.

21060.5 **Budgeting:**

To note that ordinarily this meeting would consider the draft budget for the forthcoming year. However as details of the 2022/23 precept options have not yet been received, it is proposed that an extraordinary meeting is scheduled for Thursday 6 January 2022 to consider next year's budget, the setting of the 2022/23 precept and the council's reserves policy.

21060.6 **Audit Plan:**

As recommended by the Internal Auditor at the 2021 audit, Council to consider and approve the draft audit plan for implementation from January 2022. (Appendix 4).

21061 **ByeLaw Field:**

21061.1 To note that the signed Farm Business Tenancy Agreement which has been backdated to renew from 1 October 2020 has now been received and that Cundalls made no charge for the renewal.

21061.2 To receive an update on the repair of the kissing gate on the boundary of the charity field.

21062 **Dates of future Meetings:**

To confirm the date of the extraordinary finance meeting as Thursday 6 January 2022 which will be held via Zoom and the next ordinary parish council meeting as Thursday 3 February 2022 at 7.00pm in the Village Institute.

Signed: Ruth Swales, Clerk to the Council,  
[clerk@stillingfleetparishcouncil.org](mailto:clerk@stillingfleetparishcouncil.org)