

STILLINGFLEET PARISH COUNCIL issued on 30 Sept 2022

OFFICIAL NOTICE OF A MEETING OF STILLINGFLEET PARISH COUNCIL TO BE HELD AT 7.00pm ON THURSDAY 6 OCTOBER 2022 IN THE VILLAGE INSTITUTE

Chairman: Cllr Juan Brooks
Clerk/RFO: Ruth Swales, Brookfield, The Green Stillingfleet YO19 6SG
clerk@stillingfleetparishcouncil.org

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

- Any elector is entitled to attend this meeting and is invited to raise any concerns, questions or suggestions in the time set aside for public participation. The time limit for any such public participation is set at 15 minutes.
- Press and public may not speak when the council is in progress; when councillors are discussing council business nor when councillors are in the process of decision making.
- Listeners may however speak at the end of the meeting (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, Clerk, public and press are requested to sign the attendance sheet.

Councillors are summoned to attend this ordinary meeting of the Parish Council (detailed above) and to consider and resolve the business to be transacted on the agenda below.

A G E N D A

- 22033 **Welcome and Apologies:**
Chair to welcome all present to the meeting, to note any apologies and approve any reasons for absence from councillors.
- 22034 **Public Participation:** (if applicable)
- 22035 **Declarations of Interests:**
To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
- 22036 **Minutes from previous meetings:**
To **RESOLVE** to approve the minutes of the meeting of the Council held on 4 August 2022 and if approved, Chairman to initial and sign minutes as a true record.
- 22037 **Matters Arising from the last PC meeting:**
To receive information on the following ongoing issues and decide further action where necessary:

22037.1 **Consultation on the Pre-submission Publication of Selby District Local Plan (PLP)**

- i. To **RESOLVE** to approve the minutes of the expanded Planning Committee meeting held on 1 September 2022.
- ii. To follow up on the actions from the expanded Planning Committee meeting with Martin Grainger, Head of Planning SDC held on 22 September.
- iii. To note that the Chairs of Stillingfleet, Escrick and Cawood have submitted a letter to the RH Nigel Adams MP asking for his help in approaching the relevant authorities to ask that they take time to evaluate alternative brownfield sites or smaller site options as opposed to the Heronby new town. Clerk to post on website and social media.
- iv. To consider holding a public meeting for all residents to share the Council's proposed objections to the PLP
- v. To agree next steps re finalising the Council's challenge to the soundness and legal compliance of the PLP.

22037.2 **Play Area:**

- i. To receive an update from Play Area Committee regarding the progress of the installation.
- ii. To note that a revised quotation has been requested to add the 5 pieces of play equipment to the Council's insurance and to authorise the payment of the additional premium upon receipt from within the approved budget of £390.
- iii. To **RESOLVE** to transfer £10,000 from ear-marked playground reserve in NS&I to the current account.
- iv. To receive an update re receipt of further grant applications.
- v. To note that a quote for the installation of a litter bin in the playground has been submitted to Selby DC.
- vi. To note that a letter has been sent to Selby DC (SDC) seeking that they indemnify the PC for the £350 cost of the aborted ecological survey. To note that SDC have advised that in order to consider whether SDC was at fault they have registered the matter as a formal corporate complaint and are investigating in line with SDC's complaints procedure. That procedure indicates that Cllr Sears should have received a response by 30 September.

22037.3 **Potential renewable energy proposition**

To receive an update from Cllr Cook re any developments in relation to the mine site.

22037.4 **Village Green:**

- To receive any update re the completion of the right of way easement in relation to the Hope Cottage development by Edenvale Homes Limited in return for the consideration of £3,905.
- To **RESOLVE** to commit £3,000 from those easement funds to the PlayGround Reserve.
- To agree a proposed time and date for the Village Green Committee to meet with David Atkinson (remotely) to discuss his thoughts relating to the on-going management of the Green.

22037.5 **Jubilee Commemorative tree and bench:**

- To receive an update from Cllr Cook re plans for the commemorative tree as part of the Queen’s Green Canopy initiative.
- To note receipt of a letter from a resident of Kelfield challenging why Stillingfleet had chosen not to plant numerous trees on the Green under the Green Canopy appeal.
- To arrange for the siting of the Jubilee bench in the playground.

22037.6 BT Telephone Box:

- To receive a report from the Stillingfleet Phone Box Restoration Group and decide upon future action.

22037.7 Street Lighting:

To receive an update from Cllr Cook re the sodium street lighting replacement outside Banbury House.

22037.8 Speeding:

- To receive any update from Cllr Powell re proposals for the North Yorkshire Police Speed Watch initiative.
- To decide whether Council wishes to purchase any resources to publicise its support for the “20splenty for North Yorkshire” campaign. (See link for details.)
https://www.20splenty.org/stickers_and_campaign_materials

22037.9 Risk Assessment:

To receive any update from Cllr Daniel on actions taken as a result of the March 2022 risk assessment.

22038 Planning Matters: (full details of each application can be found on the Selby DC planning public access site under each reference no.).

22038.1 To note the following planning decisions:

- Permission **GRANTED** re the installation of security gates at Woodlands Farmhouse, Moreby (ref 2021/1311/FUL).

22038.2 To note receipt of the following planning applications:

- Application for approval to crown reduce by 1.5m a flowering plum tree at Hope Cottage, The Green – ref 2022/1017/TCA.
- Application for approval to the conversion of a barn into a residential dwelling, the demolition of a cement sheet lean-to-barn and the replacement of a section/extension to match the existing barn detailing and footprint area of the former cement sheet lean-to barn at Croft Cottages, York Road (ref 2022/0117/FUL). Any observations due by 14 October 2022.

22039 Financial Matters: To receive a report from the Clerk/RFO re recent receipts and closing balances,

22039.1 Recent receipts:

8.7.22	VAT refund to 30.6.2022 (£70 of which is due back to ByeLaw Field Charity re Eco survey)	£109.82
3.8.2022	VAT refund to 31.7.2022	£508.94

18.8.2022	CIL funds from Stillingfleet Service Station development	£1,794.11
18.8.2022	National Lottery funding from PlayStillingfleet re playground deposit	£10,000.00
7.9.2022	Transfer from ear-marked reserve in NS&I in relation to th Jubilee commemoration costs	£1,000.00
7.9.2022	Transfer from ear-marked reserve in NS&I in relation to the playground capital costs	£10,000.00
xx.9.2022	VAT refund to 31.8.2022 (re PlayScheme deposit)	£1,688.28
26.9.2022	2 nd instalment of precept from Selby DC	£2,500.00
6.10.2022	Remaining Grant from ByeLaw Charity Field towards the playground capital costs	£1,850.00

22039.2 To **RESOLVE** to ear-mark the above CIL funds towards the playground and hold in the current account pending receipt of final PlayScheme invoice.

22039.3 **Ear-marked reserves:**

22039.4 **Closing balances as at 14 September 2022** (after above receipts and transfer between accounts and before payments detailed below):

Parish Council current account	£31,229.30
Parish Council NS& I account	£ 3,242.48

22039.5 **Internal Control:**

To request that Cllrs Daniel and Foy undertake the half yearly internal control check as at 30 September and report back to the December meeting.

22039.6 **To resolve to make the following payments:**

Invoice date	Details	VAT	Amount (inc VAT)
5.8.2022	Stillingfleet Village Institute re Planning Committee		£16.00
8.8.2022	S Smowton – fixing speed and dropbox issues on Council’s laptop		£80.00
8.8.2022	S Smowton – annual remote support for laptop, data and programmes		£60.00
11.8.2022	YLCA re training re planning reform		£25.00
12.8.2022	Stillingfleet Village Institute re Local Plan presentation		£8.00
17.8.2022	S.J Danby Ltd re PlayScheme deposit re playground	£1,688.28	£10,129.68
21.8.2022	Stillingfleet Village Institute re defibrillator training		£8.00
8.7.2022	VAT refund to ByeLaw Field Charity re aborted ecological survey		£70.00
15.9.2022	Purely Payroll re payroll admin (July/August)		£12.05

6.10.2022	HMRC re Clerk's tax (July/August)		£60.80
6.10.2022	Ruth Swales – Salary (26.5 hours approved for July/August)		£243.65
13.9.2022	First Rescue Training re defibrillator training	£30.00	£180.00
	Ruth Swales – reimbursement of expenses totalling £27.59 as follows:		
	8 x 1 st class stamps		£7.60
	Colour printer ink cartridge	£3.33	£19.99

22040 **Dates of future Meetings:**

To confirm the date of the next ordinary parish council meeting as Thursday 1 December 2022 at 7.00pm in the village institute.

Signed: Ruth Swales, Clerk to the Council,
clerk@stillingfleetparishcouncil.org