

STILLINGFLEET PARISH COUNCIL – ASSET REGISTER – March 2024

The key information needed in the asset register is:

- dates of acquisition, upgrade and disposal (it is useful to keep a record of disposed assets as an asset management tool);
- costs of acquisition and any expenditure which increases the life of the asset; if proxy cost is used for first valuation, a note of the method used for valuation and details of any professional advice received;
- useful life estimate;
- location;
- responsibility (it may be appropriate to assign responsibility for each asset to members of staff);
- present use and capacity, for example in terms of site area, internal floor areas, and measures of occupancy and/or usage;
- any available indications of asset value and condition.

Description of asset & location	Date of acquisition/ upgrade	Cost of acquisition (if known)	Insurance Value	Basis of valuation	Asset condition (inspected as part of annual risk assessment)	Assigned responsibility	Disposal details
Stillingfleet Village Green - Land registry ref: NYK405366	Never actually acquired – the village green was what was left of the local common land after the Enclosure Acts of the late 18th Century.	Nil	Nil	Community Asset	Good – covered by Rural Payments Agency Higher level Environmental Stewardship Scheme	Cllr Daniel Cllr Kemp	Cannot be freely disposed of
Acer Aspire ES15 Laptop	20/4/2017	£363	£587	Original purchase cost	Good	Clerk	-
EPSON 2850 Eco Tank printer	13/6/2023	£222	£233	Original purchase cost	Good	Clerk	-
Defibrillator	20/7/2018	£1,800	£2553	Original purchase cost	Good (weekly maintenance check undertaken)	Cllr Strickland	-

					Battery & pads replaced Nov 2023		
Dog Waste bins	7/2/2019	£712	£1,010	Original purchase cost	Good	Selby District Council	-
24 Street Lighting lamps (See attached inventory)	Not known	£8,400	£11,912	Replacement cost c.£330 each.	Good – upgraded with LED lanterns Jan 2022 at net cost of £4,070)	Cllr Cook	-
2 Lamps on Bridge	August 2022	£146	-	Original purchase cost	Good	Cllr Cook	
3 Wooden benches	Not known	£1,200	£2,292	Replacement value	Good	Cllr Daniel	-
Platinum jubilee bench	20/5/2022	£469		Original purchase cost	Good	Play Committee	
3 Noticeboards	Not known	£1,050	£1,489	Replacement value	xxx	Cllr Daniel	
Telephone Box	April 2021	£1	-	Original purchase cost	Poor (see risk assessment)	Cllr Collingridge	
PlayGround							
Picnic table	2/7/2018	£264	£374		Good	Play Committee	-
Dragon Swing	Sept 2022	£10,317	£49,194	Original purchase cost	Good	Cllr Sears Play Area Supervisor	-
Springer	Sept 2022	£1,507		Original purchase cost	Good	Cllr Sears	-
Little Explorers Tower	Sept 2022	£6,917		Original purchase cost	Good	Cllr Sears	-
Swing	Sept 2022	£3,401		Original purchase cost	Good	Cllr Sears	-
Zip wire	Sept 2022	£12,311		Original purchase cost	Good	Cllr Sears	-

Matting & underlay	Sept 2022	£4,459		Original purchase cost	Good	Cllr Sears	-
Playground Noticeboard	Sept 2022	£350		Original purchase cost	Good	Cllr Sears	-
Adventure Trail	Dec 2022 July 2023	£1,500 £4,851		Original purchase cost	Good	Cllr Sears	-
TOTAL		£60,240	£69,644				

NOTES:

1. The Parish Council is the custodian trustee of the **VILLAGE INSTITUTE** – registered title no. NYK 475006. The Village Institute Committee is responsible for the management, insurance and up-keep of the village institute building.
2. The **BYELAW FIELD** is a charitable trust so the Parish Field is **not** an asset of the Parish Council. The Parish Council is the trustee body that owns and administers the trust. Absolute title no. NYK 475008 – Possessory title no. NYK 476056

For approval on behalf of Stillingfleet Parish Council	Name	Date of Parish Council meeting at which register will be reviewed
	JUAN BROOKS CHAIRMAN	4 April 2024